AGENDA

CHCS PTO Meeting 1/2/2019 6:00 PM

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| **Item** | **Owner** |
| **Welcome**   * Introductions | Michelle |
| **Budget –** *Abby Wojnas, Treasurer*   * Report of expenditures through Jan. 1, Current PTO Balance $4,823.53 | Abby |
| **New Business** |  |
| * None | Michelle |
| **Updates** |  |
| **Fundraising**  **Box Tops –** *Mary Ann Derouin*  **SCRIPS Gift Cards**- *Michelle Charron, Abby Wojnas*   * 2018 $1,126.39…Historical 2017: $1,611; 2016: $2273; 2015: $1,972; 2014: $2,341   **Scholastic Book Fair**- *Jessica Hanson*   * Totals   **Consumables Contest**- *Kelly Fulmer, Maria Wichert*   * Jan.22- Feb.8 set * $100 game tower for winner of ea grade…Lisa B. possible donations..? * $20 gift cards: discussion of history & set threshold | Mary Ann  Michelle  Jessica  Kelly |
| **Family Fun**  **New Event** – *Jennifer Rhode*  **STEM Night**- *Ruby Bansal*   * Set a March date * Participant list (past, UMass, CHCS teachers) * Bldg use form, past equip needs- Michelle | Jennifer  Ruby |
| **Staff Appreciation**  **Christmas recap-** *Ruby Bansal, Marybeth DiNapoli*   * Cheese crackers/chocolates/etc. for staff room * Scholastic books purchased and gifted to 20 teachers/staff   **May Teacher Appreciation Luncheon-** Need a Leader and 1-2 helpers   * Tasks which can be divided up: Arranging for Catered Lunch, treats/goodies spread in staff room, small gift, open to any other ideas to show appreciation… * “You’re the Balm!” Burt’s Bees gift- Michelle * Great downloadables on PTOToday.com Ie: “Red Carpet” or “Luau” themed pintables | Ruby  ? |

**2018-19 CHCS PTO Meeting Schedule:**  **Every First Wednesday of the Month**

Wednesday, Feb. 6

Wednesday, Mar 6 Wednesday, Apr 3

Wednesday, May 1 Wednesday, Jun 5

**Meeting Notes:**

**Attendees:**

Michelle Charron, Jessica Hanson, Karen Howard, Mary Ann DeRouin, Cindy Burns, Christina Wichert, Abby *Wojnas*, Kelly Fulmer, Ruby Bonsal

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| **Budget –** *Abby Wojnas, Treasurer*   * Report of expenditures through Jan. 1, Current PTO Balance $4,823.53 * Profit just over $6,000 this year so far |  |
| **Fundraising**  **Box Tops –** *Mary Ann Derouin*   * *Runs thru Feb 28th* * *New flyer went out*   **SCRIPS Gift Cards**- *Michelle Charron*   * Total profit 2018 $1,126.39…Downward trend * Historical 2017: $1,611; 2016: $2273; 2015: $1,972; 2014: $2,341 * Had issues with FedEx this year. Order has to be re-issued * Need to leave an extra week for orders to come in * May not be worth the effort since it takes a lot of time   **Scholastic Book Fair**- *Jessica Hanson*   * Totals were down a little, final $9,603. Last year made $1,300 more than that * Messed up restock order so did not get all the books ordered * Also issue with pre-paid out of stock order * Will use Follett next year * Did get $500 credit * Kept 119 books worth $1,122, kept cash option as well * Popular with the kids * lots of volunteers (52 hours from volunteers) * According to Scholastic, we sold more than we did by $172   **Consumables Contest**- *Kelly Fulmer,* Christina *Wichert*   * Jan.22- Feb.8 set * Swift River did not want to run at the same time * Tally sheets and teacher letter ready (teachers can email PTO if there are questions), to be printed on bright colored paper * discussion of history & past set threshold: was about 200 points, but with specials double point days, 20 classes reached threshold and we ended up spending $400 on gift cards. * This year there will be no point threshold for gift cards * Plan - Per Grade one 1st place, 2nd place and 3rd place: 1st place get game towel $100 value, 2nd and 3rd place get gift cards ($30 & $20) |  |
| **Family Fun**  **New Event** – *Jennifer Rhode – could not attend*  **STEM Night**- *Ruby Bansal*   * Ruby reached out to all contacts * Emailed UMass STEM outreach – conflict with spring break * Participant list (past, UMass, CHCS teachers) * Discussed: Setting a March date a week earlier than previous years so no conflict. March 6th (Wed) or 14th (Thurs) – Note March 14th has a Jabish Music concert conflict * Going to schedule for March 6th (date does conflict with PTO meeting so we will need to cancel), 6:30-8pm * **ACTION – Michelle** to submit building use form * Ruby will ask Miss Rozzazo about photo opportunity again |  |
| **Staff Appreciation**  **Christmas recap-** *Ruby Bansal*   * Cheese crackers/chocolates/etc. for staff room * Scholastic books purchased and gifted to 20 teachers/staff   **May Teacher Appreciation Luncheon-** Need a Leader and 1-2 helpers   * Tasks which can be divided up: Arranging for Catered Lunch, treats/goodies spread in staff room, small gift, open to any other ideas to show appreciation… * One day will be a sweet spread * One day will be a catered lunch in Library with little gift * “You’re the Balm!” Burt’s Bees gift- Michelle * Great downloadables on PTOToday.com Ie: “Red Carpet” or “Luau” themed pintables * Tentatively the1st Week of May. Need to confirm a date * Cindy can help with Luncheon |  |

**Jessica**

* Screen free week – cannot fit in this year

**Antonios Night** –

* looking for volunteers to set up
* PTO Presence needed? 50/50 raffle ticket sales
* Made about $500 in past
* Usually 5-9pm
* Maybe only have presence from 6-7pm instead of the whole time