AGENDA

CHCS PTO Meeting 1/2/2019 6:00 PM

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| **Item** | **Owner** |
| **Welcome*** Introductions
 | Michelle |
| **Budget –** *Abby Wojnas, Treasurer** Report of expenditures through Jan. 1, Current PTO Balance $4,823.53
 | Abby |
| **New Business** |  |
| * None
 | Michelle |
| **Updates** |  |
|  **Fundraising****Box Tops –** *Mary Ann Derouin***SCRIPS Gift Cards**- *Michelle Charron, Abby Wojnas* * 2018 $1,126.39…Historical 2017: $1,611; 2016: $2273; 2015: $1,972; 2014: $2,341

**Scholastic Book Fair**- *Jessica Hanson* * Totals

**Consumables Contest**- *Kelly Fulmer, Maria Wichert** Jan.22- Feb.8 set
* $100 game tower for winner of ea grade…Lisa B. possible donations..?
* $20 gift cards: discussion of history & set threshold
 | Mary AnnMichelleJessicaKelly |
| **Family Fun****New Event** – *Jennifer Rhode***STEM Night**- *Ruby Bansal** Set a March date
* Participant list (past, UMass, CHCS teachers)
* Bldg use form, past equip needs- Michelle
 | JenniferRuby |
| **Staff Appreciation** **Christmas recap-** *Ruby Bansal, Marybeth DiNapoli** Cheese crackers/chocolates/etc. for staff room
* Scholastic books purchased and gifted to 20 teachers/staff

**May Teacher Appreciation Luncheon-** Need a Leader and 1-2 helpers* Tasks which can be divided up: Arranging for Catered Lunch, treats/goodies spread in staff room, small gift, open to any other ideas to show appreciation…
* “You’re the Balm!” Burt’s Bees gift- Michelle
* Great downloadables on PTOToday.com Ie: “Red Carpet” or “Luau” themed pintables
 | Ruby ? |

**2018-19 CHCS PTO Meeting Schedule:**  **Every First Wednesday of the Month**

Wednesday, Feb. 6

Wednesday, Mar 6 Wednesday, Apr 3

Wednesday, May 1 Wednesday, Jun 5

**Meeting Notes:**

**Attendees:**

Michelle Charron, Jessica Hanson, Karen Howard, Mary Ann DeRouin, Cindy Burns, Christina Wichert, Abby *Wojnas*, Kelly Fulmer, Ruby Bonsal

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| --- | --- |
| **Budget –** *Abby Wojnas, Treasurer** Report of expenditures through Jan. 1, Current PTO Balance $4,823.53
* Profit just over $6,000 this year so far
 |   |
|  **Fundraising****Box Tops –** *Mary Ann Derouin** *Runs thru Feb 28th*
* *New flyer went out*

**SCRIPS Gift Cards**- *Michelle Charron* * Total profit 2018 $1,126.39…Downward trend
* Historical 2017: $1,611; 2016: $2273; 2015: $1,972; 2014: $2,341
* Had issues with FedEx this year. Order has to be re-issued
* Need to leave an extra week for orders to come in
* May not be worth the effort since it takes a lot of time

**Scholastic Book Fair**- *Jessica Hanson* * Totals were down a little, final $9,603. Last year made $1,300 more than that
* Messed up restock order so did not get all the books ordered
* Also issue with pre-paid out of stock order
* Will use Follett next year
* Did get $500 credit
* Kept 119 books worth $1,122, kept cash option as well
* Popular with the kids
* lots of volunteers (52 hours from volunteers)
* According to Scholastic, we sold more than we did by $172

**Consumables Contest**- *Kelly Fulmer,* Christina *Wichert** Jan.22- Feb.8 set
* Swift River did not want to run at the same time
* Tally sheets and teacher letter ready (teachers can email PTO if there are questions), to be printed on bright colored paper
* discussion of history & past set threshold: was about 200 points, but with specials double point days, 20 classes reached threshold and we ended up spending $400 on gift cards.
* This year there will be no point threshold for gift cards
* Plan - Per Grade one 1st place, 2nd place and 3rd place: 1st place get game towel $100 value, 2nd and 3rd place get gift cards ($30 & $20)
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| **Family Fun****New Event** – *Jennifer Rhode – could not attend***STEM Night**- *Ruby Bansal** Ruby reached out to all contacts
* Emailed UMass STEM outreach – conflict with spring break
* Participant list (past, UMass, CHCS teachers)
* Discussed: Setting a March date a week earlier than previous years so no conflict. March 6th (Wed) or 14th (Thurs) – Note March 14th has a Jabish Music concert conflict
* Going to schedule for March 6th (date does conflict with PTO meeting so we will need to cancel), 6:30-8pm
* **ACTION – Michelle** to submit building use form
* Ruby will ask Miss Rozzazo about photo opportunity again
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**May Teacher Appreciation Luncheon-** Need a Leader and 1-2 helpers* Tasks which can be divided up: Arranging for Catered Lunch, treats/goodies spread in staff room, small gift, open to any other ideas to show appreciation…
* One day will be a sweet spread
* One day will be a catered lunch in Library with little gift
* “You’re the Balm!” Burt’s Bees gift- Michelle
* Great downloadables on PTOToday.com Ie: “Red Carpet” or “Luau” themed pintables
* Tentatively the1st Week of May. Need to confirm a date
* Cindy can help with Luncheon
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**Jessica**

* Screen free week – cannot fit in this year

**Antonios Night** –

* looking for volunteers to set up
* PTO Presence needed? 50/50 raffle ticket sales
* Made about $500 in past
* Usually 5-9pm
* Maybe only have presence from 6-7pm instead of the whole time